

The following materials should be neatly organized in a folder and presented to your recommenders:

1. Accompanying forms or important URLs
2. Statement of purpose
3. Curriculum Vitae
4. Copies of major papers you've written
5. Copy of your thesis (if applicable)
6. Copies of any publications (if applicable)
7. List of all history courses taken at USF including the following information:  
course name (number), professor, semester/year taken, grade earned
8. List of all courses taken in other departments (use the format of #7) that are relevant to your chosen field of study (e.g., language courses)
9. Statement of language skills (e.g., writing/speaking skills and/or proficiency exam passed)
10. A brief assessment of your strengths with a focus on what you would most like those writing letters to mention about you
11. Your GPA (in history and overall)
12. Unofficial transcript